

**JOB INFORMATION SHEET**

WIN COMPANY NAME OR NUMBER \_\_\_\_\_

**Customer Information:**

CUSTOMER ACCOUNT NUMBER \_\_\_\_\_

Company legal name (Applicant): _____		
Customer relationship to job: <input type="checkbox"/> Owner <input type="checkbox"/> General Contractor <input type="checkbox"/> Sub-Contractor <input type="checkbox"/> Other _____		
Physical address _____		
City _____	State _____	Zip _____
Phone (____) _____	Fax (____) _____	
Billing address (if different than above) _____		
City _____	State _____	Zip _____

**Project Information:**

Project name and description \_\_\_\_\_

**Anticipated Value of Material:**

\$ \_\_\_\_\_

**\*\*Name as it appears on notice of commencement or contract; attach copy if applicable**

Address \_\_\_\_\_

First delivery \_\_\_\_/\_\_\_\_/\_\_\_\_ (est)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Last delivery \_\_\_\_/\_\_\_\_/\_\_\_\_ (est)

Type of project:  PRIVATE  FEDERAL  OTHER PUBLIC (municipality, state, etc.)

Project dates (different than material delivery): First delivery \_\_\_\_/\_\_\_\_/\_\_\_\_ (est) Last delivery \_\_\_\_/\_\_\_\_/\_\_\_\_ (est)

**Please complete all that apply: \*\*Attach copy of payment bond for federal & other public projects**

General Contractor (required):	Owner of Property (required):
Address:	Address:
City: State: Zip:	City: State: Zip:
Contact Name:	Contact Name:
Phone: Fax:	Phone: Fax:

Surety/Bonding Company (required as applicable):	Construction Lender:
Address:	Address:
City: State: Zip:	City: State: Zip:
Contact Name:	Contact Name:
Phone: Fax:	Phone: Fax:
Acct or Bond #:	Acct #:

**INTERNAL USE/WCMS:**

Lien/bond rights available?  Yes  No

Joint check agreement?  Yes  No

Notice sent?  Yes  No

Notification requirements: \_\_\_\_\_

Vendor work order/confirmation no \_\_\_\_\_

Other notice/claim requirements (Specify): \_\_\_\_\_

Other notice /claim req. to be completed by \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Credit representative \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Comments/Notes: \_\_\_\_\_